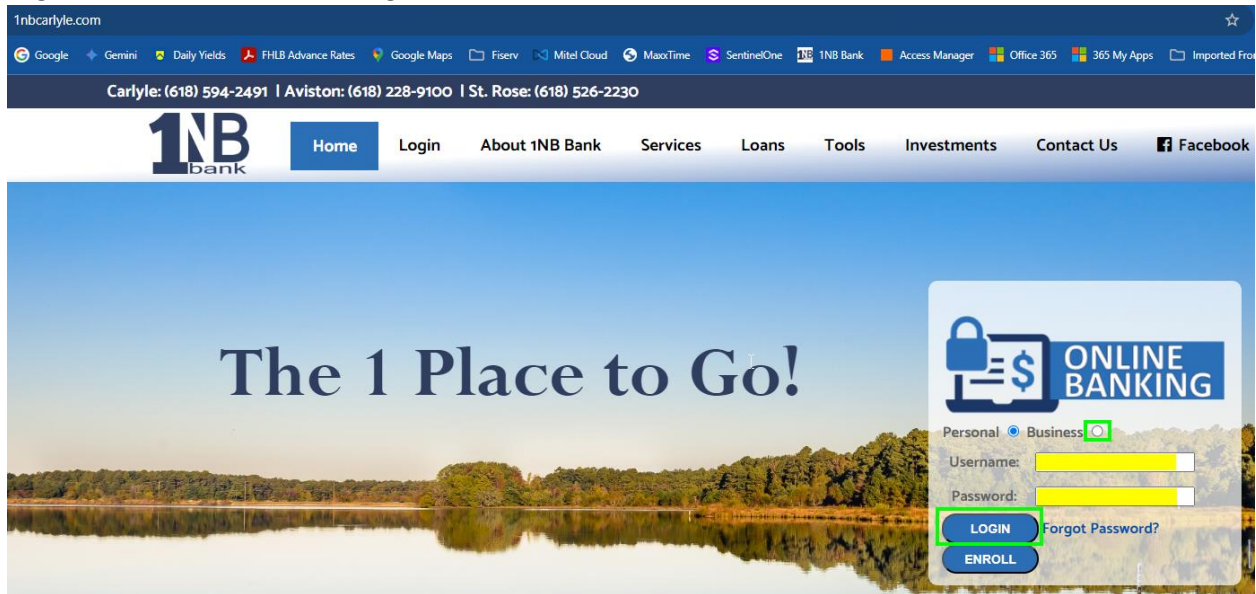
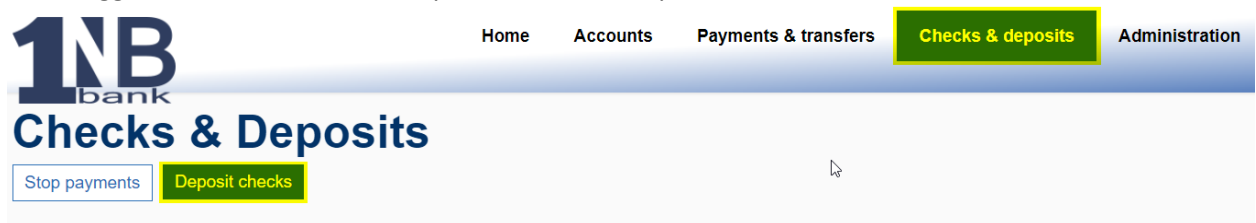


Login to Business Online Banking, be sure to select the Business radio button:



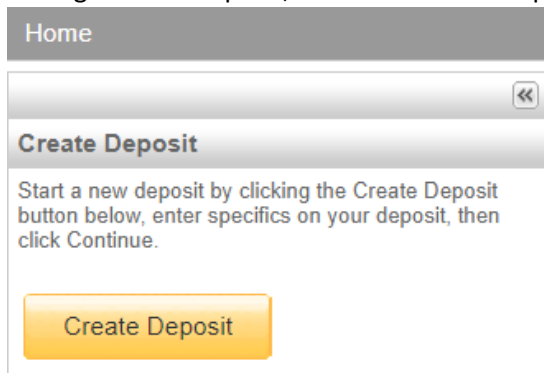
Once logged in, select "Checks & deposits" from the top menu bar:



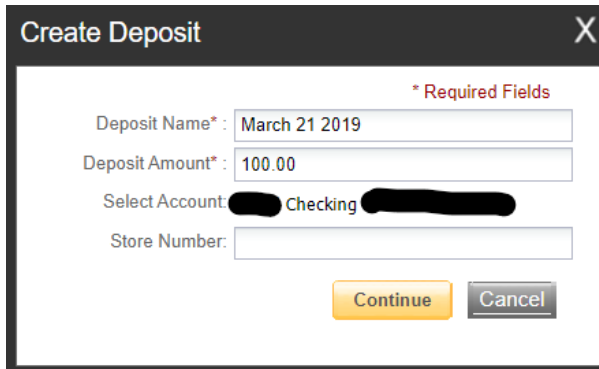
Select "Deposit Checks"

This will open a new window to our Remote Deposit program.

To begin a new deposit, click the "Create Deposit" button from the Home screen:



Next enter your Deposit details and click "Continue":



**Create Deposit** [X]

\* Required Fields

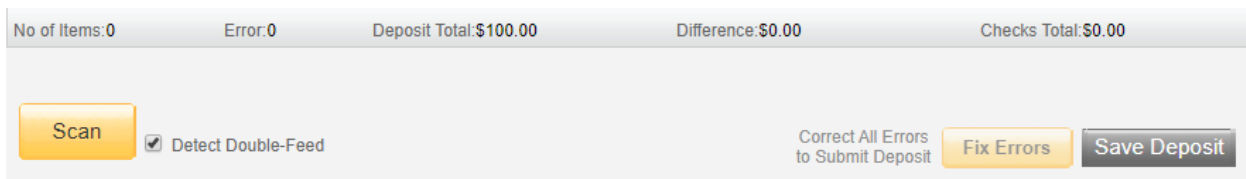
Deposit Name\*:

Deposit Amount\*:

Select Account:

Store Number:

Select the "Scan" button near the bottom of the window:

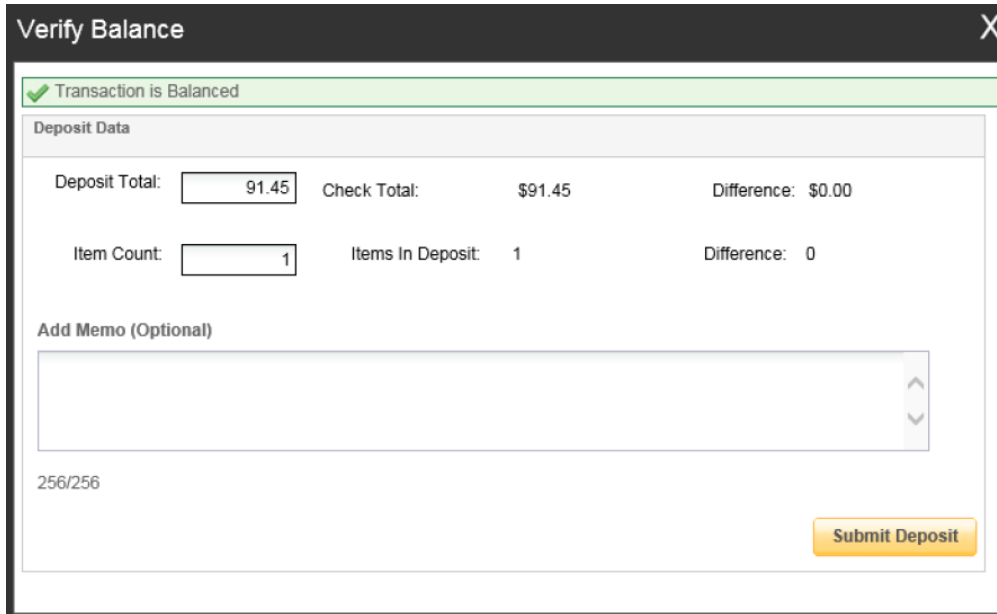


No of Items:0      Error:0      Deposit Total:\$100.00      Difference:\$0.00      Checks Total:\$0.00

Detect Double-Feed

Correct All Errors to Submit Deposit

After all check items are scanned, verify the balance is correct or Fix Error as instructed. Click "Submit Deposit" to send the deposit to the bank.



**Verify Balance** [X]

✓ Transaction is Balanced

**Deposit Data**

Deposit Total:	<input type="text" value="91.45"/>	Check Total:	\$91.45	Difference:	\$0.00
Item Count:	<input type="text" value="1"/>	Items In Deposit:	1	Difference:	0

Add Memo (Optional)

256/256